Insurance Quotation Brief

Date (today’s date)

Strata Management Group (Name)

Strata Manager (Name – Email)

Please find information relative to the insurance renewal application for:

Building Name & Address

Then all this information from the Building Info page including the new fields listed on the spreadsheet under Item 163

Graphical user interface, text, application

Description automatically generated

A picture containing application

Description automatically generated

**Insurance claims history for past 24 months:**

Claims made? Yes🗹 No🞏 (user ticks in word doc)

Details: free text area

**Routine, Safety & Compliance Inspections Register:**

Basically shows exactly the Upcoming Periodic Inspections Page

**Building Activity Summary for past 24 months:**

Shows the Management Summary, but better presented:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | Area | Item | Comment Category | Company | Cost |
| 19/5/2022 | Basement | Garage Door Motors | Defect | Jims Industries | $4500 |
| Vsghgsvvhgvahgvgvdshgavsagsdhavhsvdsgvgsavgvagvgavavsvagvhasavagsavgvshs | | | | | |
| 19/5/2022 | Basement | Garage Door Motors | Defect | Jims Industries | $4500 |
| Vsghgsvvhgvahgvgvdshgavsagsdhavhsvdsgvgsavgvagvgavavsvagvhasavagsavgvshs | | | | | |
| 19/5/2022 | Basement | Garage Door Motors | Defect | Jims Industries | $4500 |
| Vsghgsvvhgvahgvgvdshgavsagsdhavhsvdsgvgsavgvagvgavavsvagvhasavagsavgvshs | | | | | |
| 19/5/2022 | Basement | Garage Door Motors | Defect | Jims Industries | $4500 |
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| 19/5/2022 | Basement | Garage Door Motors | Defect | Jims Industries | $4500 |
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